

**City of Shepherdsville Special Council Meeting**  
**AGENDA**  
**Thursday, May 25<sup>th</sup>, 2023**  
**5:30 p.m.**

Mayor Cubero called meeting to order \_\_\_\_\_

**ROLL CALL**

Ms. Enlow \_\_\_\_\_ Mr. Whittaker \_\_\_\_\_ Ms. Mendez \_\_\_\_\_  
Ms. Portman \_\_\_\_\_ Mr. Hibbard \_\_\_\_\_ Ms. Mangus \_\_\_\_\_

CITY ATTORNEY KATHERINE DOZIER TO DO **FIRST** READING OF ORDINANCE 023-030 AN ORDINANCE ADOPTING THE CITY OF SHEPHERDSVILLE, BULLITT COUNTY, KENTUCKY ANNUAL BUDGET FOR FISCAL YEAR JULY 1, 2023, THROUGH JUNE 30, 2024, BY ESTIMATING REVENUES AND RESOURCES AND APPROPRIATING FUNDS FOR THE OPERATION OF CITY GOVERNMENT.

**ADJOURN**

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

Ms. Enlow \_\_\_\_\_ Mr. Whittaker \_\_\_\_\_ Ms. Mendez \_\_\_\_\_  
Ms. Portman \_\_\_\_\_ Mr. Hibbard \_\_\_\_\_ Ms. Mangus \_\_\_\_\_

**Carried:** \_\_\_\_\_

*\* Meeting broadcast via YouTube for public viewing. Questions and input can be received through our website contact tab or at [bweidekamp@shepcity.com](mailto:bweidekamp@shepcity.com)*

**CITY OF SHEPHERDSVILLE  
SPECIAL COUNCIL MEETING MINUTES  
THURSDAY MAY 25, 2023  
5:30 PM**

**Mayor José Cubero called the meeting to order at 5:33PM.**

**Council Present:** Bonnie Enlow, Mike Hibbard, Paula Mangus, Jennifer Mendez, and Brad Whittaker. Faith Portman was absent.

CITY ATTORNEY KATHERINE DOZIER TO DO **FIRST** READING OF SUMMARY ORDINANCE 023-030 AN ORDINANCE ADOPTING THE CITY OF SHEPHERDSVILLE, BULLITT COUNTY, KENTUCKY ANNUAL BUDGET FOR FISCAL YEAR JULY 1, 2023, THROUGH JUNE 30, 2024, BY ESTIMATING REVENUES AND RESOURCES AND APPROPRIATING FUNDS FOR THE OPERATION OF CITY GOVERNMENT.

**ADJOURN**

**Motion to Adjourn:** Paula Mangus

**Second:** Mike Hibbard

Ms. Enlow: **Yes**

Mr. Whittaker: **Yes**

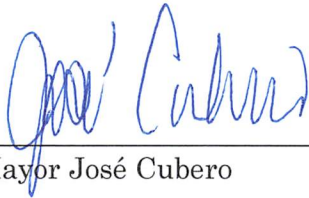
Ms. Mendez: **Yes**

Ms. Portman: **Absent**

Mr. Hibbard: **Yes**

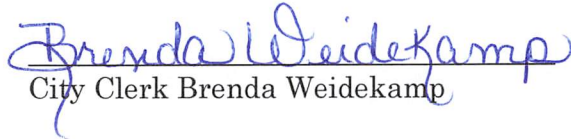
Ms. Mangus: **Yes**

**Carried: 5 Yes – 1 Absent    Time: 5:44 p.m.**



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Mayor José Cubero



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City Clerk Brenda Weidekamp

Minutes approved at a regular council meeting held on June 12, 2023.

**Motion to Approve:** Paula Mangus

**Second:** Jennifer Mendez

Ms. Enlow: **Yes**

Mr. Whittaker: **Yes**

Ms. Mendez: **Yes**

Ms. Portman: **Absent**

Mr. Hibbard: **Yes**

Ms. Mangus: **Yes**

**Carried: 5 Yes – 1 Absent**

**City of Shepherdsville Special Council Meeting**  
**AGENDA**  
**Thursday, May 18<sup>th</sup>, 2022**  
**5:30 p.m.**

Invocation:  
Pledge of Allegiance  
Mayor Cubero called meeting to order \_\_\_\_\_

**ROLL CALL**

Ms. Enlow _____	Mr. Hibbard _____	Ms. Mangus _____
Ms. Mendez _____	Ms. Portman _____	Mr. Whitaker _____

**NEW BUSINESS:**

A. Budget(s) Discussion

**ADJOURN**

<b>Motion:</b> _____	<b>Second:</b> _____	<b>Carried:</b> _____
Ms. Enlow _____	Mr. Whittaker _____	Ms. Mendez _____
Ms. Portman _____	Mr. Hibbard _____	Ms. Mangus _____
Time: _____		

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**CITY OF SHEPHERDSVILLE**  
**SPECIAL COUNCIL MEETING MINUTES**  
**THURSDAY MAY 18, 2023**  
**5:30 PM**

**Mayor José Cubero called the meeting to order at 5:31PM.**

**Council Present:** Bonnie Enlow, Mike Hibbard, Paula Mangus, Jennifer Mendez, Faith Portman and Brad Whittaker.

**PURPOSE OF SPECIAL MEETING**

**Budget Discussion**

**Mayor Cubero** explained how the budget process was done and how they came up with numbers. He went on to explain restricted funds and miscellaneous funds as well. He spoke about the interest the city was going to have this year and thanked Tonya Taylor for her help with that.

**Tonya Taylor** addressed the council about changes that had been made since they received the last copy of the budget. She told them that she had removed the property acquisition amount from the sewer department budget and under Parks and Rec. that there was an amount for 100,000.00 that she changed to 12,000.00. She stated that those were the only two changes that were made from the set they had from Thursday.

**Brad Whittaker** asked where the sewer property acquisition money was moved to. Ms. Taylor said it was now a part of the carry-over.

**Mike Hibbard** said they hadn't received the financials for the city for April, but he looked at the same thing with the sewer and how some of the numbers came about. He inquired about the Louisville Water billing and how much information they provide the city. Ms. Taylor answered what she could on billed revenue and what is paid, etc. He inquired about different several different line items that had increased, and Ms. Taylor explained why the line amounts either went up or down.

**Mayor Cubero** stated that a lot of it would be cleaned up once the carryover numbers were completed.

**Mike Hibbard** questioned the high electric budget.

**Arthur Jones** explained that it was the UV lights that disinfect and how they work.

**Mike Hibbard** asked about line items that still had a lot of money in them.

**Mayor Cubero** explained that they budget things for emergencies because they never know when something might happen, and they need to be prepared and if it isn't used it will rollover. He said these are projected numbers that they hope they won't have to use.

**Mike Hibbard** said he understands there are emergencies but that if you have funds, once you allocate them, they are there somewhere. He went on to say that if it is sitting in general fund not appropriated it is there to use...by emergency order etc. He said his concern is that it is just sitting there not allocated to something, it is there to be used.

**Mayor Cubero** explained that they had reduced their budget this year and explained where they had allocated money. He again reiterated that these are projected numbers.

**Jennifer Mendez** said she spoke with Tom LaFollette about projects. She then asked why they couldn't hold the money in a line then transfer it when it's needed.

**Bonnie Enlow** said it would be in carryover and they could use it from there. Addressing Arthur Jones, she said that they had discussed his office project and asked if anything was budgeted this year. She wanted to make sure it was still in the works and the money was there.

**Mayor Cubero** went on to explain how the budget was done, where ARPA Funds went etc., and where reductions were made.

**Faith Portman** asked if they budgeted for gas, etc. because everything had gone up.

**Tonya Taylor** said that they had.



Mayor Cubero asked if everyone understood the overhead budget.

Faith Portman said that Tonya had explained it well.

Mayor Cubero said that the council should watch the financials every month so that they know what is being spent.

Faith Portman said she wanted to thank Tonya for taking her call and breaking down the budget for her and that it really helped her understand it better. She said she called the department heads and they explained everything. She thanked them all for being so cooperative. She then asked if we knew what the health insurance rate would be this year. Tonya told her we didn't have the numbers yet, but it looked like 9.9%.

Bonnie Enlow asked about the amount in the beautification line stating that at one point it had 50 thousand dollars in it.

Mayor Cubero said that a lot of the beautification is coming from the 30 million dollars.

A discussion as to when a Parks & Rec Person would be needed. The Mayor talked about sharing equipment between the departments to get projects done so that it saves taxpayer money.

Faith Portman asked if the figure on raises had been decided yet.

Tonya Taylor said that she and Layne had discussed a 3% for Fire Department.

Bonnie Enlow asked about the people that weren't going to come up to the 5% overall. Whether they could be brought up to that amount...

Tonya Taylor said she had spoken to Layne about adjusting just those people that fell short and said Layne didn't seem to be comfortable with that.

Mayor Cubero said the Fire Department was adjusted significantly last year, so they had done calculations for the Fire and keep it at what they can afford.

Bonnie Enlow had researched different types of raises and how she felt they needed to look at performance-based raises instead of across the board.

Mayor Cubero agreed.

Faith Portman agreed as well.

Tonya Taylor said the Fire Department could be a little tight, but that they can address it later in the year. She said that this year they would also be making payments on a Fire truck we haven't received yet.

Mayor Cubero said that they are looking at the fleet program they have right now and that they will probably make changes to that in the future.

Bonnie Enlow said she would like to see the city hire a couple of mechanics because she felt we were outsourcing things that could be done in house.

Jo Coffman wanted to give Kudos to Steve Schmidt – she said she has seen more police out since he started then she ever has.

Jennifer Mendez said that when they had the meetings, that we also need mechanics for public works. She said she asked if we did our own work because we had a high budget for repairs.

Faith Portman suggested a part-time mechanic.

Jennifer Mendez said that was all she had questions about.

Bonnie Enlow said the money they spent on the barrier wall was well spent – it looks so much better.

A discussion ensued about how it did not help with the sound at all.

Jennifer Mendez asked why they didn't break out the Park Plan.

Tonya Taylor explained the process of where money is kept and why.

Brad Whittaker asked if we would have to amend the budget every time we spend money.

Tonya Taylor explained that they allocated 7 million for this year, so no they wouldn't have to amend every time.

Mayor Cubero said the council would have to approve each project they spend money on.

Mike Hibbard asked if this would be done by resolution, the Mayor said no it would be done by council vote.

Tonya Taylor said that some projects would be approved through bids. She also said that the money would be sitting in the account drawing interest.

Mayor Cubero and Brad Whittaker stated that they would both like to see up to 6 million sitting in that account.

Mayor Cubero said we were moving along with the audits and hope to have them done early.

Mike Hibbard asked if the 7 million was Bond money. The Mayor and Tonya said yes. He then asked about the money for the sewer expansion project.

Tonya Taylor explained they just wanted to know we had the money to secure the grant.

Mike Hibbard said he was glad to see things moving forward since it has been in budgets before and wasn't spent.

**ADJOURN**

**Motion to Adjourn: Faith Portman**

**Second: Paula Mangus**

Ms. Enlow: **Yes**

Mr. Whittaker: **Yes**

Ms. Mendez **Yes**

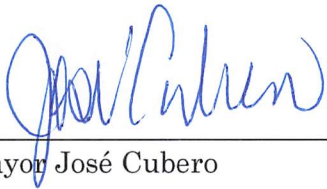
Ms. Portman **Yes**

Mr. Hibbard **Yes**

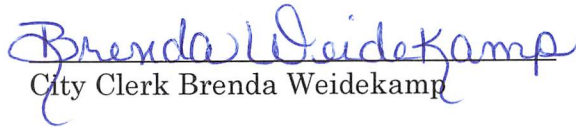
Ms. Mangus **Yes**

**Carried: 6 Yes – 0 No**

**Time: 6:56 p.m.**



Mayor José Cubero



City Clerk Brenda Weidekamp

Minutes approved at a regular council meeting held on June 12, 2023.

**Motion to Approve: Jennifer Mendez**

**Second: Paula Mangus**

Ms. Enlow: **Yes**

Mr. Whittaker: **Yes**

Ms. Mendez: **Yes**

Ms. Portman: **Absent**

Mr. Hibbard: **Yes**

Ms. Mangus: **Yes**

**Carried: 5 Yes – 1 Absent**