



## City of Shepherdsville

634 Conestoga Pkwy.  
Shepherdsville, KY 40165  
Telephone: (502) 543-2923

Please submit Open Records Request to:  
Brenda Weidekamp, City Clerk [bweidekamp@shepherdsvilleky.gov](mailto:bweidekamp@shepherdsvilleky.gov)  
Or drop off at City Hall

## Open Records Request

(KRS 61.870-61.884)

Date of Request: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Information Requested (please be specific): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

***Please note that all records requests must be made in writing and that a response OR the records shall be available within (5) business days.***

*For office Use Only:*

Date Received: \_\_\_\_\_ Date Responded: \_\_\_\_\_

Records Furnished: \_\_\_\_\_

Request Filled By: \_\_\_\_\_

Fees Charged:

Total Number of Copies @ .10 cents each \_\_\_\_\_

Total: \_\_\_\_\_