

**CITY OF SHEPHERDSVILLE**  
**REGULAR COUNCIL MEETING MINUTES**  
**MONDAY NOVEMBER 13, 2023**  
**6:00 PM**

The invocation was done by Deb Huffman.

The Pledge of Allegiance was recited.

Mayor José Cubero called the meeting to order at 6:00 PM

**Council Present:** Bonnie Enlow, Mike Hibbard, Paula Mangus, Jennifer Mendez, Brad Whittaker, and Faith Portman.

**APPROVAL OF MINUTES**

Minutes for the October 23rd, 2023, Regular Meeting were presented for approval.

**Motion to Approve:** Faith Portman    **Second:** Paula Mangus

Ms. Enlow: Yes                      Mr. Whittaker: Yes                      Ms. Mendez: Yes

Ms. Portman: Yes                      Mr. Hibbard: Yes                      Ms. Mangus: Yes

**Carried:** 6 Yes – 0 No

**PRESENTATIONS:**

**Amber Odle-** talked about the Shop Small Event and the Business Page that will be added to the website.

**Cortney Burden-** talked about the possibility of a sponsorship from the Bullitt County Health Dept. for the 5K trail in the park, the conversation with Browning Construction for the skate park, and the new boutique on Buckman Street.

**Jeremy Kubac-** updated the council about the Planning & Zoning meeting and he spoke about his goals for future development in the county.

**Joe Fleming-** talked about upcoming training that he will be attending. He reported that everything is going smoothly.

**OLD BUSINESS:**

- A. ATTORNEY KATHERINE DOZIER PERFORMED THE **SECOND** READING OF SUMMARY ORDINANCE **023-060** AN ORDINANCE AMENDING ORDINANCE 023-013 OF THE CITY OF SHEPHERDSVILLE, BULLITT COUNTY, KENTUCKY RELATING TO THE PROPERTY MAINTENANCE CODE.

**Motion to Approve:** Bonnie Enlow                      **Second:** Faith Portman

Ms. Enlow: Yes                      Mr. Whittaker: Yes                      Ms. Mendez: Yes

Ms. Portman: Yes                      Mr. Hibbard: Yes                      Ms. Mangus: Yes

**Carried:** 6 Yes – 0 No

**NEW BUSINESS:**

- A. ATTORNEY KATHERINE DOZIER PERFORMED THE **FIRST** READING OF SUMMARY ORDINANCE **023-061** AN ORDINANCE AMENDING ORDINANCE 021-034 OF THE CITY OF SHEPHERDSVILLE RELATED TO ADOPTING A POLICY AND PROCEDURE MANUAL FOR NON-ELECTED AND APPOINTED EMPLOYEES OF THE CITY OF SHEPHERDSVILLE RELATING TO

## **EMPLOYMENT MATTERS OF JOB 2 CLASSIFICATION, HIRING, PROMOTION, DISCIPLINE, AND OTHER EMPLOYMENT ISSUES.**

This is an ordinance pertaining to critical incident leave for the first responders.

Mr. Whittaker asked if the city will be covering the cost of the 48-hour State mandate or will the employee be required to use PTO time.

Ms. Dozier informed him that it would be covered by the city.

Mr. Whittaker also asked how that would translate to the Fire Department.

Chief Troutman told him it would be translated to a week off.

Ms. Mendez asked if the city would be reimbursed by the State.

Chief Schmidt told her no, from his understanding they will not.

Ms. Portman asked if the employee would be required to have a counselor's approval or can the chief approve.

Ms. Dozier told her that the employee is not required to seek counseling.

Ms. Portman said she thinks in certain circumstances, the employee should receive some sort of counseling whether it be from a therapist or a preacher.

Chief Troutman informed her that the Fire Department will always have a debriefing and a counselor will come in from the State Fire Commission when necessary.

Chief Schmidt said the Police Department already does that as well.

Ms. Mendez asked if this pertains to employees who are on duty.

Ms. Dozier replied that it must be those employees that responded or were directly involved.

Chief Schmidt said if a first responder is off duty but responds then he becomes on duty at that time.

Ms. Mendez asked if their shift would begin when that call was made.

Ms. Dozier said the employee would receive 48 hours. She said she does not foresee an employee abusing this.

Mr. Whittaker wanted to know if there was a way to track how many critical incidents an officer will respond to over a period of time.

Chief Schmidt said not really but possibly through Guardian Tracker. He said it would be difficult.

Mr. Whittaker said there should be a way to flag to be able to check on people.

Mr. Hibbard said it can be tracked and if someone was abusing it then they can deal with it then.

Ms. Portman said payroll should be able to track it and Chief Schmidt agreed.

**PLANNING AND ZONING UPDATE:** Jeremy Kubac presented.

**BOARD OF ADJUSTMENTS:** Duane Price could not attend the meeting, however, left a message about a variance on Village Circle Dr. and reminded everyone of the next meeting on December 14<sup>th</sup>.

**DEPARTMENT HEAD REPORTS:** None

**COUNCIL COMMENTS:**

Bonnie Enlow thanked Fire & Police and asked for prayers for everyone during the holidays.

Brad Whittaker thanked our first responders for doing a fabulous job.

Jennifer Mendez thanked Chief Troutman and Chief Schmidt for bringing the critical incident ordinance to their attention. She believes it is a good thing.

Faith Portman thanked the first responders and brought up an issue with the sidewalks on Hwy 44 and possibly adding a crosswalk.

Mike Hibbard gave kudos to the Police and Fire Department for their response to the events that took place.

Paula Mangus asked for prayers for everyone involved in the tragic events and for the first responders.

Mayor Cubero thanked Rob Adams, Shannon Layman, and Karen Hibbard for their help.

## ADJOURN

Motion to Adjourn: Paula Mangus Second: Mike Hibbard

Ms. Enlow: Yes

Mr. Whittaker: Yes

Ms. Mendez: Yes

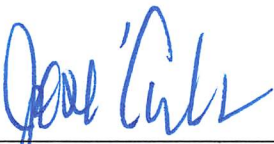
Ms. Portman: Yes

Mr. Hibbard: Yes

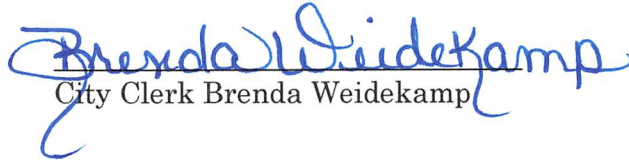
Ms. Mangus: Yes

Carried: 6 Yes – 0 No

Time: 7:02pm



Mayor José Cubero



City Clerk Brenda Weidekamp

Approved on November 27<sup>th</sup> at Regular Council Meeting.

Motion to Approve: Paula Mangus

Second: Jennifer Mendez

Motion Carried 6 Yes – 0 No