



VENDOR AGREEMENT

1. The Market will open for business at 8 a.m. on designated Market days at 170 W. Joe. B. Hall Avenue.
2. Vendors should be set up and ready to sell 15 minutes prior to 8 a.m.
3. The market will close at NOON.
4. Vendors are expected to maintain their booth from 8 a.m. to NOON.
5. Vendors must have their vehicles out of the market by 7:30 a.m. and cannot reenter the market for breaking down until NOON.
6. Market prices for all items must be visibly posted at booth, with all certifications and licenses turned into the market manager.
7. Vendors will operate their stands in a safe and sanitary manner, arrange their tables to create an attractive display, keep their sales areas clear of debris, and keep edible products off the ground.
8. Vendors must be honest and use good etiquette. Always stand and greet the customers. Disagreements with other vendors, the market manager, or customers must be handled in a respectful manner.
9. No profanity will be tolerated! NO EXCEPTIONS!
10. Vendors will clean their sales area and take home all refuse at the end of each market day.
11. Vendors selling readily consumable items (all prepared food vendors) must provide an approved waste receptacle for used wrappers, napkins, cups, etc.
12. Vendors who cannot attend the Market on any market day are expected to notify the Market Manager by the Saturday before, or no later than that Monday. Vendors are expected to attend 90% of the market dates. Vendors requiring extended absence from the market must plan arrangements with the market manager.
13. Spaces will be 10X10 on a first come, first serve basis each Saturday.
14. Due to limited space in the Market area, all vendor vehicles (this does not pertain to the food truck(s) participating in the market) must be parked in off-site lots determined by the Market Committee. Vendors are expected to park in the spaces the manager assigns. The Market Manager may make exceptions, rarely and selectively, at his/her discretion.
15. Vendors will abide by all state and local health department rules. Also, in accordance with all Kentucky Department of Agriculture Farmers Market Rules and Regulations.
16. There will be NO REFUNDS if you decide to leave the market OR if the market manager asks you to leave.

Signed _____

Date _____